



INVITATION TO TENDER AND AWARD CRITERIA

for a small-scale contract

Name of Tender	Acoustic emission system set
----------------	------------------------------

Operation program	European Spallation Source – participation of Czech Republic
Acronym	ESS Scandinavia-CZ
Identification Number	LM2015048

1. Identifikační údaje zadavatele	
Legal name	Nuclear Physics Institute Ústav jaderné fyziky AV ČR, v. v. i.
Headquartered address	Husinec – Řež, čp. 130, 250 68 Řež, Czech Republic
Represented by	Petr Lukáš, director
VAT registration Number	61389005
Contracting authority profile	https://ezak.ujf.cas.cz/

2. Contact person	
Name	Gabriela Růžicková
Telephone number	+420 266 173 265
e-mail	ruzickova@ujf.cas.cz

3. Type of Tender and CPV code	
Type	supply
CPV code	31600000-2 - Electrical equipment and apparatus

4. Estimated Value of Procurement	650 000,- CZK excluding VAT
--	--------------------------------

5. Subject of the contract	
<p>Fully digital four-channel AE-measurement system. It consists of parallel measurement channels and the system front end software which runs on an external laptop. Each channel combines an analogue measurement section and a digital signal processing unit. AE-features, such as time of the first threshold crossing (arrival time), risetime, duration, peak amplitude, energy and counts, can be extracted. In parallel to the feature extraction, the complete waveform can be recorded using a transient recorder module.</p> <p>Exact technical requirements you can find in Annex Nr. 1</p>	

6. Date and place of Contract Performance	
Delivery times	Within 4 weeks from the signing of the contract
Place	The Contracting Authority headquarter - Nuclear Physics Institute of the CAS, v. v. i., Hlavní 130, Husinec – 250 68 Řež Czech Republic



7. Additional information	
Business Conditions and Technical Requirements	<p>For binding technical conditions and requirements with respect to the properties of the subject of contract see Appendix No. 1 – “Technical Requirements”.</p> <p>Binding business terms & conditions applicable to this contract for work have been set out in Appendix No. 2 of these award criteria – “Purchase contract”.</p> <p>The economic operator shall submit a draft contract signed by a person (persons) authorized to act on behalf or as a representative of the economic operator; in the event of negotiations through a representative, the Contracting Authority requires, due to legal security, that the economic operator explain in the submitted tender the legal grounds of the representation (power of attorney, senior employee, etc.), unless such legal grounds are indicated in other submitted documents (e.g. proxy based on an entry in the Commercial Register).</p>

8. Structure of Tender
<p>The tender must include the following documents and components; however, the following structure of the tender is intended to be understood as a recommendation only:</p> <ol style="list-style-type: none">1. An affidavit of the economic operator (see Appendix No. 3 of these AC)2. Documents or link proving Certificate of Incorporation,3. A draft contract signed by a person authorized to act for or on behalf of the economic operator

9. Scope of the Tender Price
<p>The tender price shall include all costs associated with the performance of the contract. The tender price shall include all work, deliveries and fees necessary for proper and complete performance of the contract. The tender price shall also be set in consideration of price development in the given field, including the development of the Czech currency exchange rate against relevant foreign currencies until the completion of the contract.</p> <p>If the tender price, set in CZK (or EUR) excluding VAT, exceeds the maximum admissible amount, the Contracting Authority can cancel Tender because of economic reasons</p>

10. Place and Time Limit for the Submission of Tenders	
Time limit	Until 20. 8. 2019 13:00
Place	Tenders may be submitted by recorded delivery to the address of the Contracting Authority's registered office (see article 6) or here on the link of the tender: https://ezak.ujf.cas.cz/vz00000218



Bid submission way	Paper version to the postal address of headquarter, electronic version to link of the tender – see above
Language	Czech or English

11. Qualification requirements		
Č. 1	Declaration	The sample solemn declaration to prove eligibility is provided by the contracting authority in Annex no. 3 of this assignment documentation
	Proving of Qualification obtained	<p>To prove compliance with requirements of the law and requirements of the contract owner is essential request for this tender and prerequisite for the assessment and evaluation of the participant to pass to the future procurement procedure.</p> <p>Where qualification has been obtained abroad, it shall be proved by documents issued under the law of the country in which it has been obtained and to the extent required by the Contracting Authority. If legal regulations in the country of its registered office do not require proof of such professional qualification, the economic operator may substitute it with an affidavit.</p> <p>The Link to database have to prove that company officially exists, then ID of the company, structure with shareholders and relations inside company with responsibilities. From information inside have to be clearly visible authority of the person signing the Purchase order, agreements and Terms and conditions.</p>


12. Evaluation of Tender
<p>The basic evaluation criterion for awarding this public contract shall be the economic advantageousness of the tender – the tender price.</p> <p>Based on the point value, the evaluation committee will rank the success level of individual tenderers, the most successful tender being the one that has received the lowest point score.</p>
13. Recommendation
<p>In case of electronic bid please use pdf type A (for scan of the documentation); contract and Annex I please enclose in open editing version of files</p> <p>In case of paper submission please enclose data medium (CD or flash disc)</p>

14. Conditions for the Submission of Tender
<p>The Contracting Authority will not accept any variants of a tender.</p> <p>The economic operator which has submitted a tender in the procurement procedure shall not be at the same time a person through which another economic operator proves qualification in the same procurement procedure.</p>
15. Reserved Rights of the Contracting Authority
<p>1. The Contracting Authority reserves the right to publish the notice of exclusion of a participant from the procurement procedure or the notice of selection of an economic operator on the Contracting Authority Profile. In that case, the notices shall be considered to</p>



be delivered to all participants at the moment of their publication.

2. The Contracting Authority reserves the right to retain all received tenders, duly delivered within the time limit for the submission of tenders.
3. The Contracting Party is entitled to cancel the procurement procedure without giving any reason.
4. The Contracting Authority shall not reimburse the economic operators for any costs associated with their participation in the procurement procedure.
5. In submitting the tender, the economic operator acknowledges that pursuant to Section 2 (e) of Act No. 320/2001 Coll., on Financial Audit in the Public Administration, as amended, the selected economic operator shall become a person liable to cooperate during financial audits. This obligation also applies to parts of tenders, contracts and related documents that are subject to protection pursuant to specific legal regulations (e.g. trade secrets and classified information), provided that the requirements stipulated by legal regulations (e.g. Act No. 255/2012 Coll., on Auditing, as amended) are complied with. The economic operator acknowledges that the selected economic operator will also be required to impose a similar obligation on its subcontractors.
6. The economic operator acknowledges that the Contracting Authority is obligated to comply with publicity requirements of the Structural Funds Programmes set out in Article 9 of Commission Regulation (EC) and OP RDE publicity rules applicable to all relevant documents related to the given procurement procedure or process, i.e. especially with respect to the award criteria, all contracts and any other documents related to the respective public contract.

Date	9. 8. 2019
Place	Řež
Signature	Petr Lukáš, Director, Nuclear Physics Institute of the CAS, v. v. i. 

Enclosed:

- Appendix No. 1 – Technical Requirements
- Appendix No. 2 – Draft Purchase contract
- Appendix No. 3 – Affidavit